Walchand College of Engineering

(Government Aided Autonomous Institute)

Vishrambag, Sangli - 416415

EXAMINATION SECTION

Email : examcell@walchandsangli.ac.in

Date : 02/11/2026

Procedure for obtaining Transcripts

1. Candidate needs to submit filled application along with required documents in person or send it through authorized person (along with letter authorizing him / her to receive the transcripts on his / her behalf) in prescribed application available with the Examination Section office or on college website.
2. The name and addresses of the universities should be written on the covers, which will be supplied by the universities at the time of application.
3. He/she should submit the application in person at the Examination Section OR email to (edeo.1@walchandsangli.ac.in).
4. The fee for transcript is Rs.1000/- (Rupees One Thousand only) per transcript

Documents required for transcripts

a. The students should bring the original Degree Certificate/Provisional Certificate; Consolidated Statement of Grade sheets / Mark sheets (All Semesters), and a proof of identity of the candidate along with one set of legible photo copies (both front and back side) of the said certificates in a full scale envelope.

b. The students should also bring required number of attested photocopies of Degree Certificate/Provisional Certificate, mark/grade sheets and consolidated statement of marks/grades for the Examination Section office before issue of transcript.

c. Controller of Examination will sign the Transcripts and envelopes (in which the Transcripts are put and sealed) and the applicant can collect the same after signed acknowledgment.

d. For every additional Transcript, student will pay Rs.1000/- (Rupees One Thousand only).

The payment can be made by on line or DD of nationalized bank in favour of "Director Walchand College of Engineering, Sangli."

Bank Details: Bank of India, Vishrambag, Sangli
A/C No.: 150710110000187
IFSC: BKID0001507
MICR: 416013154

CONTROLLER OF EXAMINATION W.C.E. SANGLI

Controller of Examinations

Walchand College of Engineering

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Vishrambag, Sangli - 416415

EXAMINATION SECTION

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Application for the issue of the Transcripts

1 Name:

2 PRN:

3 Branch:

4 Year of Study:

5 Address:

6 Contact No:

7 No. of transcripts required:

8 Certificates for which transcripts are required:

- ☐ Consolidated Mark sheet
- ☐ Provisional Certificate
- ☐ Degree Certificate

9 Whether originals of the above certificates are produced : Yes / No

10 Whether sufficient photocopies are produced: Yes / No

11 Whether the name and addresses of the Universities are written on the cover: Yes / No

12 Payment Details:

- DD/Cheque/Cash:
- Name of bank:
- Amount paid:

Signature of applicant with date

Received the Transcripts in sealed cover

Signature:

Date:

Note: Normal time required to issue transcripts is two weeks.

CONTROLLER OF EXAMINATION W.C.E. SANGLI