

# **Walchand College of Engineering, Sangli**

(Government Aided Autonomous Institute)

**Invites Expression of Interest (EOI) for**

## **Empanelment of Architect at Walchand College of Engineering, Sangli**



**EOI Invited by**

**Walchand College of Engineering,  
Sangli 416415**

## **Expression of Interest (EOI) for Empanelment of Architect at Walchand College of Engineering, Sangli**

Walchand College of Engineering, Sangli is inviting Expression of Interest to engage Architectural Consultant/Firms registered under Council of Architecture to provide architectural services. Applications are invited from all the eligible architect firms for empanelment as architects/firms for carrying out various construction/renovation/infrastructure development works in the premises of Walchand College of Engineering, Sangli, Maharashtra.

**The completed application in prescribed format along with the required documents (list mentioned in page no. 3) should be mailed to [director@walchandsangli.ac.in](mailto:director@walchandsangli.ac.in) Hard copy of application should be sent to institute and should reach on or before 05.30 PM on 25<sup>th</sup> April, 2023.**

**The last date for submission of the application is 25<sup>th</sup> April, 2023.**

The prospective applicant must visit the college to understand the nature and scope of work during office hours on working days. The services are to be provided on campus at Walchand College of Engineering, Sangli within 07 days from the date of our firm work order. In case of any query please write us on [registrar@walchandsangli.ac.in](mailto:registrar@walchandsangli.ac.in)

Director  
Walchand College of Engineering, Sangli

## **INFORMATION FOR EMPANELMENT OF ARCHITECT FIRM**

### **Eligibility Criteria:**

1. The Applicants (Architect) may be a Proprietary firm /Partnership firm /Limited Company/ Corporate body legally constituted firm.
2. The Applicant (Architect) must be registered with under Council of Architecture.
3. The Applicants/Bidder should have experience in Services to Government Departments, Public Sector Companies, Banks, and Government Autonomous organizations/Institutions or large private educational institutes.
4. There should be no case pending with the police case against the Proprietor/Firm/Partner or the Company as a whole (Applicants/Bidder) shall not have been blacklisted by any Government Departments, Public Sector Companies, Banks and Government Autonomous organizations.
5. The Applicants/Bidder should be registered with Income Tax and GST Tax departments.

### **Documents Required:**

The applicant shall submit documents showing qualification information, as follows:

1. Company / Firm registration.
2. GST Registration certificate.
3. Total monetary value of each work performed for each year of the last 3 years
4. Income tax clearance certificate from the concerned IT circle or IT Return forms;
5. Details of any litigation, in which the bidder is involved, the concerned parties and disputed amount in each case.
6. List of satisfied customers along with proof.
7. Detail Profile of Work

### **Scope of work for empaneled architect/ firm is as follows:**

1. Preparation of Campus Layout based on the existing already prepared master plan along with area calculations.
2. Review of Existing Drawings and Preparation of final design drawings for each unit including area calculations and elevation on finalization of concept drawings. FSI calculations.
3. Preparation of estimates, preparation of Tender document and recommendation of bills of contractors.
4. Providing necessary drawings and area calculations for submission to local authorities including liaison work and actual submission drawings
  - a. Liaisoning with SMKMC and other government agencies, if any.
  - b. Getting Structural Audit done, if any
  - c. Getting approvals from Heritage Committee, if any.
  - d. One-time major maintenance issues as on the current date.
  - e. Planning of water lines, sewage lines, electrical, internet and other services.
  - f. Providing the 3D views for understanding of the building. co-ordinations for 3D views, animations, models and brochures.
5. Preparation of working drawings including:
  - a. Setting out plans.
  - b. Centre line drawings.
  - c. Working drawings of floor plans, sections, elevations.
  - d. Basement if any.
  - e. Door and window details.

- f. Facade details.
  - g. External finishing details.
  - h. Entrance gate, compound wall and general layout for landscape.
6. Preparation of finishing drawings including:
    - a. Flooring layouts.
    - b. Coordinated electrical layout.
    - c. Corridor details.
    - d. Toilet and plumbing details.
    - e. Classroom detail.
  7. The Interior design for special area like administration, Auditorium, cafeteria, Food court, Offices, Student Areas etc.
  8. Landscape scheme
    - a. Preparation of landscape concept.
    - b. Details of all civil works proposed in the layout inclusive of seats, benches, paths, planters, curbs railing etc on finalization of concept.
    - c. Preparing plantation plan giving details of all major planting trees and secondary planting, shrubs and ground covers etc.
    - d. Interacting and coordinating with artists, civil agency, irrigation consultant, horticulture agency and fountain specialists, towards giving them basic design guidelines.
  9. Campus Road Development including streetlights, Sports Ground Development, Compound Wall.
  10. Co-ordination of drawings with a structural consultant, electrical consultants.
  11. Supervision of work on site: For this, an associate/project architect from Architect's office shall regularly visit the site before each slab casting and more frequently during finishing stages and at all crucial junctions as & when required by WCE.
  12. Preparation of drawings, design and tender for complete firefighting work as per norms.

## APPLICATION FORMAT

**APPLIED FOR EMPANELMENT OF:**

**ARCHITECT**

1. Name of the  
Organization :


Address :


Mobile No (1) :

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Telephone No :

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Tel Residence No :

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Mobile No (2) :

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

E-Mail id :

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

(Active e-mail id to which all communication will be sent)

2. a) Status of the Firm: Proprietor / Partnership / Company  
(Please tick)

b) Name of the Proprietor/Partners/Directors(With  
professional qualification, if any):

i)

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

ii)

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

iii)

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

c) Year of establishment

:

3. Whether registered with Registrar of Companies / firm if so, No & Date :

4. Registration with Tax Authorities :

a) Income-tax No. : 

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

  
PAN/GIR NO  
(Furnish latest copies of Income-tax Clearance Certificate)

b) Goods & Service Tax: 

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

  
(Copy to be enclosed)

c) Sales /commercial Tax: 

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

  
(Furnish latest copies of Sales-tax Clearance Certificate)

d) Registration Number: 

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

  
(In case of Architects or Professional bodies)

5. Names of the bankers with address:

I) 

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

II) 

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

6. Turnover of the Company/firm (Please attach copy of supporting documents).

Sr. No.	Year	TURNOVER
1	2019 - 2020	
2	2020 - 2021	
3	2021 - 2022	

7. Registration with Government / Public Sector units / Public Sector Colleges / Public Sector Financial institutions

NAME OF THE ORGANISATION	NATURE OF WORKS	VALUE OF WORKS	REGISTRATION VALIDITY

8. Details of the works executed during the last 5 years (prior to 31.03.2023) (Please mention only such works which qualifies for eligibility criteria)

Sr. No.	Work executed for (name of the organization with address, concerned office & telephone no)	Nature of work (in brief) & Location	Actual Value of the works	Stipulated time for completion	Actual time for completion	If work left incomplete or terminated (furnish reasons)
1						
2						
3						
4						
5						

Note: Copies of satisfactory work completion certificate obtained from the PRINCIPAL EMPLOYER to be enclosed

9. Details of present works under execution (enclose copies of work orders issued by Principal Employer)

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

10. Furnish the names of three responsible clients / persons to whom the major works carried out by the applicant with address and telephone number who will be in a position to certify about the quality as well as past performance of your organization.

NAME OF THE OFFICIAL	ORGANISATION & ADDRESS	CONTACT NUMBERS

11. Furnish the details of litigation/ Arbitration cases resulting from the contracts executed in the last seven years or currently under execution in the following format.

YEAR	Award for or Against Applicant	Name of clients, cause of litigation and matter of dispute	Disputed Amount	Actual Awarded Amount



## **DECLARATION**

1. All the information furnished by me / us here above is correct to the best of my knowledge and belief.
2. I / we have no objection if enquiries are made about the work listed by me / us in the accompanying sheets / annexures.
3. I / We agree that the decision of WALCHAND COLLEGE in selection of Architects / Consultants will be final and binding on me / us.
4. I / We have read the instructions appended to the proforma and I / we understand that if any false information is detected at a later date the empanelment shall be cancelled at the discretion of the College.

**SIGNATURE OF THE APPLICANT:**

**NAME & DESIGNATION:**

**SEAL OF ORGANISATION:**

**Place:**

**Date:**

### **Annexure 1 – Pricing Format**

All costs should be inclusive of any additional costs required for the implementation such as travel, lodging & boarding, etc without any exception but exclusive of any applicable taxes, duties, charges and levies of State or Central Governments.

Sr. No.	Description	Amount (Rs)	Amount (in words)
1.	Consultation Fee towards scope of work mentioned above		
2.	Visit Fee including support cost during execution phase (To be quoted per Visit basis)		
3.	Annual inspection and evaluation of works. Cost since 4 <sup>th</sup> year of completion to 10th Year (To be quoted per year basis)		
COST (1+2+3) FOR THE COMPARISON FOR CONTRACT PERIOD OF 10 YEARS			

**SIGNATURE WITH SEAL**